# **BOOKING FORM**

DELTA KING STUDIOS Suite 205 410 Elizabeth Street Surry Hills NSW 2010 Australia



# TERMS AND CONDITIONS:

#### Payments 1 -

- 50% payment is required to secure the booking
- Outstanding payments (50%) to be made before the session date, or the date of your final session in a multi day booking
- All outstanding invoices must be paid in order to receive full quality Mixes/Masters or any recorded files. For unattended sessions, download link will be sent when proof of payment has been received.
- Any Overtime will be charged in hourly units at the rate of 1hr of Studio Booking rate (pro rata) x 1.5
- Attended sessions that proceed past midnight will incur an extra \$30 taxi charge for each staff member involved in the session.

### **Cancellation**

- Cancellation within 48 hrs of your Session will result in loss of your deposit
- Cancellation within 24hrs of your session will result in loss of deposit and full payment being required

### Studio Use

- Smoking is not permitted anywhere in the building
- No food or alcohol in the studio or recording spaces. This must be consumed in the common area outside the Studio.
- Any damages to the studio caused during the rental period are billable
- If additional cleaning is required, a \$50 clean up fee will be added to your bill
- UNATTENDED SESSIONS
  - When hiring the studios for an unattended session, the studios must be locked when you leave the premises for any reason
  - The studios must be left neat and tidy at the conclusion of the session
  - Any cups, glasses, plates or cutlery used must be washed up, and returned to Delta King Studios, ie not left at the sink.

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- The Studio must be locked up and the keys deposited according to any arrangements made with the studio management
- Any microphones, stands, cables or other equipment used in the booth or studio must be packed away at the conclusion of the session

### **Block Bookings**

- To be eligible for the block booking rate, a minimum of 10 sessions must be booked
- These sessions will be unattended unless prior arrangements have been made with the Studio Management